

NORTHOWRAM SCARECROW EVENT COMMITTEE MEETING

Wednesday, April 19th, at The Club

Present: Steve Collingwood (SC), Peter Caffrey (PC), Elaine Caffrey (EC), Molly J Varley (MJV), Lynn Jagger (LJ), Careen Bowers (CB), Martin Hey (MH), Janet Green (JG), Emma Naylor (EN), Leanne Watson (LW), Andrea Collingwood (AC), Holly Branscombe (HB), Steve Amos (SA),

Apologies: Richard Priestley (RP), Phil Ward (PW), Fraser Hutton (FH),

Item	Notes	Action
1.	Attendance See list above for those present and apologies.	All to note
2.	Previous minutes and outstanding items	
2.a.	LW to speak to Yew Tree Housing re participation in event	LW/EN
2.b.	Public Liability insurance quote confirmed price of £78.40	SA
2.c.	Caravan First Aid kits renewed	
2.d.	Food and drinks van at The Rec for 3 days, confirmed	
2.e.	Fraser Hutton to see if he can make contact re Police Car attending event	FH
2.f.	New microphone stand not required at the moment	
2.g.	Fraser Hutton is raising money for another AED to be placed outside Windmill Tavern, all agreed for him to submit a Bid Form after the event next month to assist in purchase	FH/ALL
3.	Action Plan 2023	
3.a.	Risk assessments updated and in order, to be printed	SA
3.b.	No Scottish notes to be accepted at the event, HB advised many forgeries in circulation	ALL
3.c.	Caravan to Club car park on Wednesday or Thursday SA to update JG	SA/RP/JG
4.	AOB	
4.a.	Singers from Northowram Choir to attend opening ceremony.	MJV
4.b.	Electric for caravan required from Wednesday/Thursday to following Tuesday	JG
4.c.	Float amounts to be put together by MJV	MJV
4.d.	Put float amounts on action plan	SC
5.	Date of next meeting	
5.a.	April 26th	ALL