

NORTHOWRAM SCARECROW EVENT COMMITTEE MEETING

Wednesday 10th January 2024, at The Club.

Present: Peter Caffrey (PC) - Chair, Steve Collingwood (SC), Molly J Varley (MJV), Lynn Jagger (LJ), Martin Hey (MH), Richard Priestley (RP), Emma Naylor (EN), Careen Bowers (CB), John Kirwan (JK), Janet Green (JG), Elaine Hey (EH), Elaine Caffrey (EC)

Apologies: Phil Ward (PW), Leanne Watson (LW), Holly Branscombe (HB), Frazer Hutton (FH)

Item	Notes	Action
1.	<p>Attendance</p> <p>See list above for those present and apologies.</p>	All to note
2.	<p>Previous minutes</p> <p>Minutes from previous meeting approved and passed as ok for publication</p>	All
3.	<p>Outstanding items</p> <p><u>Event Items</u> The following items remain outstanding:</p> <p>Voucher page for 2024 programme</p> <p>Decision on having activities at the Rec (except Home Guard) for 2024.</p> <p>Beer mats – print up for advertising for 2024</p> <p>Club to review waste bins provision over Scarecrow weekend</p> <p>What’s app group (for committee members) to be set up</p> <p>Waste across the village - Council bins</p> <p>Card to houses that are on the quiz route?</p> <p>Opening ceremony – expand, one individual to put it all together.</p> <p><u>Other Items</u></p> <p>a) Charity Commission application.</p> <p>Application has been filled in online on the Charity Commission’s website, but this needs a final “Sense-Check” before final submission. Agreed a small group to meet to finalise the submission.</p> <p>b) Memorial Planters</p> <p>MV to talk to the Gardening Team with a view to attending a future meeting to clarify what support the NSE can provide to maintain the Garden.</p>	<p>All</p> <p>ALL</p> <p>RP</p> <p>JG</p> <p>MH</p> <p>PC</p> <p>Secretary</p> <p>PC</p> <p>JG/SC/JK/EC</p> <p>MV</p>

4.	<p>Armistice Day Review</p> <p>Event went extremely well, once again being well attended by members of the Community. PC thanked everyone involved on the day.</p> <p>Only issue raised was some attendees could not hear. There is a clear need for a new Sound System.</p>	
5.	<p>ACTION PLAN Review</p> <p>The Committee reviewed the current Action Plan and agreed to several changes. SC to reflect these in the latest version of the Action Plan.</p> <p>The main items were:</p> <ul style="list-style-type: none"> a. Appeal via Facebook/NSE Website for any business interested in sponsoring future Event. b. Insurance lead person will be JK with some handover from Steve Amos. c. Donated Raffle prizes to be handed into The Club, The Shoulder, and The Windmill d. A “like & share” prize to be considered on social media e. Posters required for Tombola prizes Appeal and inclusion on website f. An appeal required for Clothes for the Scarecrow making sessions g. Opening Ceremony – Mayor to be asked and the brass band approached. h. Allocation of Charity stalls 	<p>SC</p> <p>MH</p> <p>JK</p> <p>JG/HB/MV</p> <p>JK/MH</p> <p>EN/JG</p> <p>PC/MV</p> <p>PC</p> <p>PC</p>
6.	<p>AOB</p> <p>a) <u>Ward Forum Grant</u> An application has been submitted to Calderdale Council for a Ward Forum Grant towards the purchase of a new Sound System and a lectern. SC agreed to look at appropriate equipment and get further quotes.</p> <p>b) <u>Car Parking issues</u> MH met with P Vardy (Calderdale MBC) regarding parking issues in the village on the Scarecrow Weekend who provided advice on the matter for the Committee to consider.</p>	<p>JG</p> <p>SC</p> <p>ALL</p>
7.	<p>Date of next meeting</p> <p>7th February 2024 – 7.30pm at The Club</p>	