

# Northowram Scarecrow Event

*'supporting your community'*



## 2022 Annual General Meeting Report

Proud sponsors of the Northowram Scarecrow Event

**STARDOM**

Theatre School

Halifax

[Stardomtodd@gmail.com](mailto:Stardomtodd@gmail.com)

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## 1. Chairs Report

Hello everyone, I am Steve Collingwood, and Chair of the Northowram Scarecrow Event Committee.

This, our first 'open' AGM for two years comes after, what I believe to be our biggest and best event yet. We said 2022 was to be the 'Big Bang' and it most certainly was, due to the increased numbers attending the event, but also down to you, the Committee.

Each committee member plays an invaluable part in the organising and running of the event, and I would like to personally thank you. I would like to individually thank Richard Priestley who has been a big help in bringing the event together prior to the start of the weekend, during the weekend, and the clear up afterwards.

Not only did we provide some different ideas and events for 2022, but we also

- a. launched our new logo and image
- b. released our new website, thanks to Kalon Collingwood
- c. purchased our new Information Centre caravan, thanks to Andy Priestley
- d. purchased a new personalised gazebo to give our event a welcome boost

these I believe were successes that we can all be proud of.

Can I say a big 'Thank You' to our many volunteers, without whom the event couldn't take place. The assistance you give by helping at the tombola stand, Information caravan etc supports the committee tremendously. Thank you also to The Club for allowing us to use this room for our meetings and the car park for the event, as well as all the other support they give us.

The 'Aims and Objectives', and 'Roles and Responsibilities' of the NSE are available to download from our website at [www.northowramscarecrows.co.uk](http://www.northowramscarecrows.co.uk). These documents are being reviewed and updated but continue to uphold the vision of what the NSE is all about. We are here to provide a Scarecrow event, to bring together the local community and visitors to Northowram to enjoy the weekend, and if we raise any money over and above our costs, we will make this available to any suitable projects within the village to help and improve the place we call home.

This year we have provided funds to both the 'Northowram in Bloom' and the 'Light up Northowram Christmas lights' projects, both organised by Jim Shepherd. The 'Northowram.org' website received funds to maintain the website through Mike Beecham, and the team organising the new 'Northowram Gala', Allen and Julie Redfearn, got help with setup costs, and hopefully this will become an annual event also.

We also received another bid from the Northowram Pumas Running Club for an event to be held in 2023, further discussions are required but we hope to be able to help them as well.

2022 saw even more local business advertising in our event programme, and brought a new event sponsor, the Stardom Theatre School based at The Community Centre. As we commence the planning for the 2023 event, we will be looking for a new sponsor, so if wish to sponsor the event, then please contact us on [northowramscarecrows@hotmail.co.uk](mailto:northowramscarecrows@hotmail.co.uk)



As usual we will be holding the Armistice Day Service for 2022. This will take place on Friday, November 11<sup>th</sup>, at 10.50am for a 10.55am start with readings and collective remembrance of those involved in conflict both past and present, to be held at the Memorial Stone on Northowram Green. Everyone is welcome to attend.

Finally, it is becoming apparent that we need more of our residents to come and join us as volunteers and eventually take a role on the committee. The present committee is, no offence, not getting any younger, and many have served for the full 12 years since inception, therefore if the NSE is to continue fresh faces who can fully commit to help are needed. Please contact us through one of the existing committee members or by email at [northowramscarecrow@hotmail.co.uk](mailto:northowramscarecrow@hotmail.co.uk).

As I close this report my grateful thanks go to all those who support the committee of the NSE, as well as those who continue to contribute to the success of this event.

This booklet will be available to view on our website.

## 2. Treasurers Report

<b>NORTHOWRAM SCARECROW EVENT</b>		
<b>For the period</b>		
	<b>01 August 2021 to 31 July 2022</b>	<b>2020/2021</b>
<b>INCOME</b>		
Adverts	3,120.00	0.00
Pitch Fees	490.00	0.00
Programme Sales	1,665.00	0.00
Raffle Tickets	750.00	0.00
SC Weeekend Donations (inc Scarecrows)	1,118.74	0.00
Tombola	192.69	0.00
Other Donations	255.62	1,867.65
Grants	1,364.00	500.00
Caravan	0.00	0.00
Sumup Receipts	-5.66	0.00
Bank Charges Refund	6.42	0.00
Other	0.00	0.00
	<u>8,956.81</u>	<u>2,367.65</u>
<b>EXPENDITURE</b>		
Printing/Stationery (incl. flyers)	230.38	64.29
Programme Printing	1,148.00	
Raffle Tickets Printing	60.00	
Other SC Weekend Costs	489.30	
Events	17.00	17.00
Plaques	0.00	0.00
Equipment/IT	297.74	
Rebrand	1,716.60	137.99
Bank Charges	55.84	0.00
Other	174.00	234.00
	<u>4,188.86</u>	<u>453.28</u>
Surplus for period before Grants	4,767.95	1,914.37
Grants Made	2,772.14	1,376.00
Overall surplus for period	<u><b>1,995.81</b></u>	<u><b>538.37</b></u>
Surplus b/f	3,184.21	2,645.84
Overall surplus for period	<u>1,995.81</u>	<u>538.37</u>
<b>Surplus c/f</b>	<u><b>5,180.02</b></u>	<u><b>3,184.21</b></u>
<b>Made up of:</b>		
Cash Balance	19.64	27.34
Bank Balance as at 26 August 2022	5,160.38	3,156.87
Less: Unpresented Cheques		0.00
	<u>5,180.02</u>	<u>3,184.21</u>

Report of the Accounts to the Northowram Scarecrow Committee

Prepared by M J Varley .....

R Owen-Morley .....

Audited by A Wright .....

Date 19 August 2022

### 3. Where does the money go?

After the event has taken place, and all expenses have been paid for (ie printing, equipment, banners etc), any money left is available to successful bids from within and for the betterment of Northowram.

This is done by people running various projects that the NSE can provide funding for.

We are very proud to say that to date over **£19,300** has been distributed to many causes within Northowram and listed below are such projects that have received funding.

- The Memorial Stone and Garden                      Northowram Green
- A.E.D. for the village (Defibrillator)                situated outside the library
- [www.northowramscarecrows.co.uk](http://www.northowramscarecrows.co.uk)                running costs of the scarecrow website
- Northowram in Bloom:                                    a project dedicated to enhancing the visual impact of the village
- Northowram Christmas Lights:                      Illuminating Northowram over the festive period
- Northowram Tennis Club:                              A community project dedicated to providing access to learning and playing tennis
- [www.northowram.org](http://www.northowram.org)                                  Annual contribution to the ongoing running costs of this local website
- Lydgate:    refurbishment of bench opposite the library

We look forward to helping many more good causes.

## Northowram Scarecrow Event

*'supporting your community'*

### 4. How to 'bid' for money to fund your project?

This may appear to be a daunting process, as we ask those looking for funding to abide by the guidelines laid down, so that the process is transparent and accountable for all.

Why do we have these rules? The money held in our accounts is "community money", and we, as the committee, administer this accordingly to our own guidelines

The following pages show the guidelines and a sample copy of the form that must be completed. These can be downloaded from our website [www.northowramscarecrows.co.uk](http://www.northowramscarecrows.co.uk) and go to the 'forms' section. If you are unable to access the website, we can provide copies of the documents by contacting a committee member.

Just to clarify, the NSE committee's only function is to allocate the funding, if appropriate, to future projects. We are not involved in organising, planning, or executing these projects, other than ensuring the money is spent on the items as requested in the original bid.

We are happy to help if someone is unsure if a bid they wish to make is suitable or not, advice can be given regarding the type of project and the possible amount of funding available.

Please, please ask us!

# Northowram Scarecrow Event

## Funding Bids Application form guidance notes

Applying for funds from the NSE to support a new or ongoing cause is open to anyone, providing the following guidelines are adhered to. Any application that does not meet the set criteria will be rejected for that particular year, however, the bid could be re-submitted the following year providing any shortfalls have been overcome.

- 1 the submit for funds must be for a project within the village boundary
- 2 businesses are not permitted to apply
- 3 submits can come from individuals or groups representing a village project, groups such as scouts, village societies etc, Churches, buildings like the Community Centre, or undeveloped community areas.
- 4 the money provided should be towards something that can benefit the whole Community i.e., something that is available to the whole community if so wished
- 5 the project should not have any detrimental effect on the environment
- 6 clear evidential proof should be provided such as
  - (a) photographs of something needing replacement or repair
  - (b) official quotations of costs to be incurred
  - (c) evidence of other money raising factors assisting towards the outcome
  - (d) start and end dates of the project where known (or estimations)
- 7 please provide any written or photographic evidence of the enhancement that the money provided will bring to the project

Please then complete the application form, and, along with all the above please use one of the 3 options available below

- 1 pass to a NSE committee member
- 2 post in the Scarecrow letter box outside the newsagents on Northowram Green (opposite The Club)
- 3 email to [northowramscarecrows@hotmail.co.uk](mailto:northowramscarecrows@hotmail.co.uk)



## 4b. Funding Application Form



# NORTHOWRAM SCARECROW EVENT FUNDING APPLICATION



Use this form to apply to the Northowram Scarecrow Event Community Fund for financial support for your community project. Please submit by **June 30<sup>th</sup>** in any given year. Successful applicants will be asked to display a plaque acknowledging funding received from Northowram Scarecrow Community Fund. Applications will be reviewed in July the same year and results provided in August and ratified at the AGM in September.

1. LEAD CONTACT NAME			
Title:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">First Name</td> <td style="width: 60%;">Surname</td> </tr> </table>	First Name	Surname
First Name	Surname		
2. ORGANISATION DETAILS			
Community Group:			
Address:			
Post Town:	Telephone:		
Postcode:	Mobile:		
E-Mail:	Date:		
3. PROJECT <span style="float: right;">Weighting</span>			
Please clearly describe how your project will help to			
a) improve the village environment :	20		
b) benefit the community	15		
4. PROJECT TIMEFRAMES (e.g. when the project will start, any relevant constraints to keep in mind, etc...) <span style="float: right;">Weighting</span>			
Please tell us:-			
a) When the project will start	5		
b) When the project is expected to be completed	5		
c) What funding is required to complete the project	5		
d) What plans you/your group have for fundraising	5		
e) Please provide a budget for the project	5		
5. SUPPORTING EVIDENCE <span style="float: right;">Weighting</span>			
Please provide us with additional information on your project that will support your application	10		
Please describe any wide ranging impact on the community not included above	10		
<i>For officer use only: calculation of proportion of Community Fund this application represents as per guidelines.</i>			
	<i>Total</i> 100		
<b>Recommendations</b>			
<b>Signature:</b>	<b>Date:</b>		

5. What is the Northowram Scarecrow Event (NSE) for?

This is the constitution for the Northowram Scarecrow Event

## Aims and Objectives and Membership

These can be found on our website [www.northowramscarecrows.co.uk](http://www.northowramscarecrows.co.uk) and go to the 'constitution' section.

*We are in the process of reviewing and updating the constitution in line with changes we have seen to society in general.*

*We will publish the new version online as soon as they are completed.*



## 6. NSE COMMITTEE 2021/2022

<b>Chair</b>	<b>Steve Collingwood</b>
<b>Vice Chair/Joint Treasurer</b>	<b>Robin Owen-Morley</b>
<b>Joint Treasurer and St Matthews Rep</b>	<b>Molly J Varley</b>
<b>Minutes Secretary/Communications Lead</b>	<b>Andrea Collingwood</b>
<b>Activities co-ordinator</b>	<b>Careen Bowers</b>
<b>The Club, Northowram/Treasurer Assistant (Substitute if necessary)</b>	<b>Janet Green Alison McManus</b>
<b>Tombola co-ordinator</b>	<b>Leanne Watson</b>
<b>Dog and Handler Agility Event</b>	<b>Lynn Jagger</b>
<b>Local Authority Link</b>	<b>Peter Caffrey</b>
<b>The Windmill Tavern</b>	<b>Phil Ward</b>
<b>Event co-ordinator</b>	<b>Richard Priestley</b>
<b>Corporate Sponsorship and Fund raising</b>	<b>Robin Owen-Morley</b>
<b>NSE Brochure co-ordinator</b>	<b>Steve Collingwood</b>
<b>The Shoulder of Mutton</b>	<b>Sheila Hewitt</b>
<b>Risk Assessment/Health &amp; Safety</b>	<b>Steve Amos</b>
<b>Secretary</b>	<b>Steve Collingwood</b>

For 2022/2023 the Committee will be changing as we say goodbye to Robin Owen Morley.

Robin has served this committee as both Vice Chair and Joint Treasurer, and our grateful thanks go to him for all that he has contributed to both his fellow committee members and the event itself. Most notably, he organised the 'GoFundMe' page when we were in lockdown, this raised a magnificent sum of £1,700, and, also for introducing the 'Sumup' payment machine that allowed many of our guests to pay by credit card for their programmes and raffle tickets at the 2022 event. My personal thanks go to him for all the support he has given this Chair.

Several of the major Committee roles are up for re-election (every 3 years), which means possible further changes, and as the age of the individual members keeps going up, we are making a heartfelt plea to the people of Northowram to come on board to help us keep the Scarecrow Event going in future years.

If anyone feels that they would like to join us, then let us know and we can invite you to one of our committee meetings to introduce yourself to us and vice versa. Joining initially as a volunteer you could come to all or just a few of the meetings initially, help us at the next event, and if you are still willing to join the committee fully you would be nominated at the following AGM.

We ask that committee members attend most of our meetings (once a month on a Wednesday) to ensure continuity of information and organisation.

If this is for you, please contact us.

## 7. Armistice Day Service 2022

It is our intention to hold our usual Armistice Day Service for 2022, on Friday, November 11<sup>th</sup>, from 10.50 am for a 10.55 am start at The Memorial Stone and Garden, Northowram Green.

The service is open to all with readings and collective remembrance to those who have taken part in all conflicts past and present.



## 8. Northowram Scarecrow Event 2023

Saturday April 29<sup>th</sup>, Sunday April 30<sup>th</sup>, and Monday May 1<sup>st</sup>, 2023

Update your calendars now.



## 9. Where to find us

Please see page 9 for committee members. Contact any member of the committee by one of the following methods:

By email to:



[northowramscarecrows@hotmail.co.uk](mailto:northowramscarecrows@hotmail.co.uk)

On Facebook at:



[northowram scarecrow event](https://www.facebook.com/northowram%20scarecrow%20event)

On Twitter at:



[@Nottyowram](https://twitter.com/Nottyowram)

By post:



**Letterbox outside Northowram News, Northowram Green,  
opposite The Club.**

For the latest information and much more please visit us on our website at:

[www.northowramscarecrows.co.uk](http://www.northowramscarecrows.co.uk)