

NORTHOWRAM SCARECROW EVENT COMMITTEE MEETING

Wednesday, November 7th, 2018 at The Club

Present: Richard Priestley (RP), Steve Collingwood (SC), Molly J Varley (MJV), Careen Berry (CB), Robin Owen Morley (ROM), Peter Caffrey (PC), Andrea Collingwood (AC), Lynn Jagger (LJ), Leanne Watson (LW), Steve Amos (SA), Janet Green (JG), Rachel Robinson (RR), David Robinson (DR), Sarah Kissack (Overgate Fund raiser) (SK)

Apologies: Sara Ward (SW), Alison McManus (AM)

Absent: Sheila Hewitt (SH)

Item	Notes	Action
1.	Attendance See list above for those present and apologies.	All to note
2.	Matters outstanding from previous Minutes	
2.a.	Facebook boost – c/forward to next meeting	SW
2.b.	Plaques ready – need to agree how/where to put up. Also need photos of plaques when situated. Write to successful bids and where to locate. Letter to be done	RP RP/SC/
2.c.	Repeat wax crayons/pens for 2019	SC
2.d.	Wooden scarecrows in hand, SC to chase Joanne	SC/JL
2.e.	SC liaise with LJ re signage pole for dog agility, after Christmas	SC/LJ
2.f.	New ideas to possibly generate more income than the existing streams Company offering inflatables 15% donated back to us – perhaps the rec/Yew Tree car park? SC to speak with company Sponsored children's event – club fancy dress event? Abseil down the church? Bungee sponsored event? 3 legged race?	ALL SC JG SA LW
2.g.	Children's games – report needed from LW, plus Inventory required	LW
2.h.	To increase registered scarecrows a targeted flyer for all houses on the route to be devised	ROM/SC
2.j.	Raffle draw structure to be redefined, discussion re type of ticket? Pre-printed tickets or we do our own? Difficult writing names/telephone numbers Use club's bingo machine – to check Still to get prizes from businesses	ALL SC JG MJV/ROM
2.k.	Overgate representative attended meeting Open to suggestions. Suggested a stall in club car park but not conflicting with other NSE items. To provide a list of what they can do and bring some ideas to next meeting Harold the mascot dressed as scarecrow, selfie frame, glitter ball, New goods and Overgate merchandise	SK
2.l.	Re 11/11 event, 1 volunteer still required for barriers, LW to ask James if can steward. SC went thru the agenda for Sunday, 9.30am set up of sound system, 10.30am volunteers. Roads close at 10.50am School doing a poem, running order of wreaths and poems discussed, expected finish 11.20am	LW

2.m.	Xmas lights meeting to arrange with Jim Shepherd, need to clarify electrician in place, running order to be discussed Raffle ticket selling, no goody bags to be done raffle prizes 3 Hampers - Wine, Chocolate, and Christmas food etc by club – pie and peas, Gazebos/Lighting Celebrity turn on? Club to keep car park clear Overgate Rabbit/Father Christmas?	RP SC/JG CB/LW/EN JG/RR/LW JG ? JG SA/SK
2.n.	meeting night to remain as Wednesdays	
2.p.	Can the committee have an annual 'Community style' award – need to put forward a criteria and nominations. Sponsor/promoting an award by NSE. Voucher and/or trophy. To carry forward to next meeting	ROM
3.	Committee 2019	
3.a.	Chairman Vice Chair/Joint Treasurer/Secretary Joint Treasurer and St Matthews Rep Minutes Secretary/Communications Lead Risk Assessment/Health & Safety Local Authority Link Children's Activities NSE Brochure and Fund-raising Riding School Robinsons Farm Shop The Club, Northowram Shoulder of Mutton Corporate Sponsorship and Fund-raising Activities co-ordinator	Richard Priestley Steve Collingwood Molly J Varley Andrea Collingwood Steve Amos Peter Caffrey Leanne Watson Sara Ward Lynn Jagger Rachel & David Robinson Louise Smith Alison McManus Janet Green Sheila Hewitt Robin Owen-Morley Careen Berry
4.	Action Plan 2019	
4.a.	Business forms – redesigned and to be email for comment	SC
4.b.	Brochure – format to be discussed January 2019 Becoming expensive due to number of pages and colour, new corporate sponsor required, to look at advert prices, layout to be fixed to save time/costs	ALL ROM
5.	Meeting dates 2019	
5.a.	Jan 9 Feb 6 Mar 13 Apr 17 Apr 24 May 1 May 15 Jul 10 Aug 14 Sep 11 Oct 9 Nov 6	
6.	Christmas meal 2018 (Dec 10th)	
6.a.	Pre order by 30 th November, Steve to collate choices, £5 deposit, Pressies, Games/Quiz	SC/AMP/ALL
7.	AOB	
	Consider Tour de Yorkshire – 5 th December will be notified of route	ALL
8.	Date of next meeting	
8.a.	<ul style="list-style-type: none"> Wednesday, January 9th, 2019, 7.30pm at The Club 	