

# Notes of meeting of Northowram Scarecrow Festival Committee meeting

## The Yew Tree Pub

23<sup>rd</sup> October 2012

Present:	Name:	Initials:
	Andy Garrett	AG
	Sally Garrett	SG
	Jonny Jowett	JJ
	Mike turner	MT
	Richard Priestley	ERP
	Alison (MacGrath) Priestley	AMP
	Helen Silson	HS
	Shelia Hewitt	SHe
	Sarah Priestley	SP
	Andrea Warrington	AW
<b>Attending:</b>	Simon Warrington	SW
	Raj Panesr	RP
	Kay Panesr	KP

Agenda item no:	Notes:	Action:
1.	Apologies:- Steve Amos – SA, Dave Midgley – DM, Sharon Hill – Shi, Lynn Jagger – LJ and Peter Caffrey – PC	Future agendas to include introductions - AMP
2. a)	Notes from meeting 3 <sup>rd</sup> July 2012 – accepted	
2. b)	Notes from AGM 25 <sup>th</sup> September 2012 – a) membership to include a representative of Jack’s Bar and the Northowram Club. b) Finance details to be completed – DM  Subject to above – accepted.	JJ – Jacks Bar AG – Club  To website - AMP
3.	Meeting rules & etiquette – Simple draft rules/tips from website tabled – accepted.	All to note
4.	Appointment of Vice Chair: Two nominees, blind vote taken – Richard Priestley appointed	All to note
5.	Timeline for 2013 festival – Agreed all tasks to be complete by January 2013 meeting (second Tues). Chart of all tasks, member responsible and deadline to be produced and brought	ERP to produce chart.

	to next meeting (13/11/12) for approval	
6.	<p>a) Booklet: agreed not to pursue this due to expense and provision of app more flexible and cost effective option.</p> <p>b) Raffle tickets: Agreed not to print tickets, but to release a list of raffle prizes – suggestions for prizes discussed. DM &amp; JJ to approach businesses for prizes and offer advertising space on app at same time. RP to draft a letter to all business re prizes and advertising space – SG to post. AW to ensure all local business have tickets and prize list.</p> <p>c) Maps and Questions: AG and JJ to plot 3 routes, 1 x adult, 1 x child and 1 x wheelchair/buggy friendly route. AG and a volunteer to devise the questions.</p> <p>d) Stickers to be obtained from Staples and printed up with 2013 to enable re-use of certificates, which were very popular this year.</p>	<p>No action.</p> <p>DM &amp; JJ RP SG AW ERP</p> <p>AG &amp; JJ</p> <p>AMP</p>
7.	Revitalise 3 legged walk – discussion around options, desire to engage teenagers and families in this event and to incorporate it into the festival. Options:- disco for teenagers; disco for under 13s; 3 legged walk with age appropriate stalls on route (i.e. soft drinks, crisps etc). Back to next meeting for decision.	All to consider
8.	<p>Related Activities:</p> <p>a) Wreath– AW to organise purchase, ERP to make peg, all to attend on Sunday 11<sup>th</sup> to lay wreath at Triangle. Card to be printed “In memory of all Northowram fallen soldiers. Presented by the Northowram (Scarecrow Festival) Community Fund”</p> <p>b) Community Centre – SG donating ½ proceeds from Christmas Fair to Community Centre fund other half to Scarecrow Festival.</p> <p>c) AG proposed no other donations promised until the memorial is complete and paid for – all agreed.</p>	<p>AW &amp; ERP All to note</p> <p>SG</p>
9.	App (apologies for the mis-naming of this item on the agenda). Simon Warrington and Raj Panesr to develop an app for the Scarecrow Festival. They demonstrated the Halifax Festival one they have done to give idea of how it would work. All agreed this is the better option to costly printing of booklets, however agreed there will be hard copy schedules and maps for those not into technology.	All to note
10.	<p>Any other business:</p> <p>a) Village Green – SG been made aware that it is available for use to the village. Village Society looking into it. SG &amp; SP to attend Village Society and feedback.</p> <p>b) It was agreed that 4 x gazebos would be purchased for next year’s Festival.</p> <p>c) Car boot sale – do we want to do this again?</p>	<p>SG &amp; SP</p> <p>?</p> <p>All to consider</p>

	<p>d) Volunteers – Brownies, Guides, Adult Stewards. Volunteer Policy required – AMP to draft one.</p> <p>e) School input – SP to speak to school about possibility of working with Arts &amp; Crafts group to make scarecrows</p>	<p>AMP</p> <p>SP</p>
<b>11.</b>	<p>Date, Time and Venue of next meeting: Tuesday 13<sup>th</sup> November, 7.30pm at 22 The Square.</p>	All to note