

NORTHOWRAM SCARECROW EVENT COMMITTEE MEETING

Wednesday 7th February 2024, at The Club.

Present: Peter Caffrey (PC) - Chair, Steve Collingwood (SC), Molly J Varley (MJV), Martin Hey (MH), Richard Priestley (RP), Emma Naylor (EN), Elaine Hey (EH), Elaine Caffrey (EC)

Apologies: Janet Green (JG), Phil Ward (PW), Leanne Watson (LW), Holly Branscombe (HB), Frazer Hutton (FH), Careen Bowers (CB), Lynn Jagger (LJ), John Kirwan (JK)

Guests: Representatives of the Northowram Gardening Team - Debbie Lynan, Michael Bedford (attended for 1st item only)

Item	Notes	Action
1.	<p>Support to Northowram Gardening Team</p> <p>PC thanked the 2 reps for attending for this item. Advice on applying for funding grants was given to them.</p>	
2.	<p>Attendance</p> <p>See list above for those present and apologies.</p>	All to note
3.	<p>Previous minutes</p> <p>Minutes from previous meeting approved and passed as ok for publication</p>	All
4.	<p>Outstanding items</p> <p><u>Event items</u></p> <p>What's app group (for committee members) now up and running.</p> <p>Decision on having activities at the Rec (except Home Guard) for 2024. - currently no plans.</p> <p>The following items remain outstanding:</p> <p>Voucher page for 2024 programme</p> <p>Beer mats – print up for advertising for 2024</p> <p>Club to review waste bins provision over Scarecrow weekend</p> <p>Waste across the village - Council bins</p> <p>Card to houses that are on the quiz route?</p>	<p>ALL</p> <p>RP</p> <p>JG</p> <p>MH</p> <p>ALL</p>
	<p><u>Other items</u></p> <p>Charity Commission application. - Date for a small group to meet to finalise the submission yet to be organised</p>	JG
5.	<p>ACTION PLAN Review</p> <p>The following items raised at January Meeting remain outstanding:</p>	

	<ul style="list-style-type: none"> a. Appeal via Facebook/NSE Website for any business interested in sponsoring future Event. b. Insurance lead person will be JK with some handover from Steve Amos - to be put on March meeting agenda c. A “like & share” prize to be considered on social media – to be put on March agenda d. Posters required for Tombola prizes Appeal and inclusion on website <p>It is now confirmed the mayor will be attending</p> <p>Allocation of Charity stalls – RNLI will attend on Sunday</p> <p>Home Guard will attend</p> <p>The Committee reviewed the current Action Plan and agreed to minor changes. These to be reflected in the latest version of the Action Plan.</p>	<p>MH</p> <p>JK</p> <p>JK/MH</p> <p>EN</p> <p>JG</p>
<p>6.</p>	<p>AOB</p> <ul style="list-style-type: none"> a) <u>Ward Forum Grant</u> Application approved. SC to look at and purchase appropriate equipment b) <u>Photographs from NSE Grant recipients</u> Photographs required for the Community groups that received NSE grant funding to go on website. 	<p>SC</p>
<p>7.</p>	<p>Date of next meeting</p> <p>NOTE CHANGE OF DATE</p> <p>13th March 2024 – 7.30pm at The Club</p>	