

# NORTHOWRAM SCARECROW EVENT COMMITTEE MEETING

**Wednesday, January 12<sup>th</sup>, 2022, at The Club**

Present: Richard Priestley (RP), Steve Collingwood (SC), Molly J Varley (MJV), Careen Bowers (CB), Robin Owen Morley (ROM), Andrea Collingwood (AC), Lynn Jagger (LJ), Janet Green (JG), Steve Amos (SA), Phil Ward (PW)

Apologies: Peter Caffrey (PC), Leanne Watson (LW)

Item	Notes	Action
<b>1.</b>	<b>Attendance</b> See list above for those present and apologies.	All to note
<b>2.</b>	<b>previous Minutes</b>	
2.a.	noted and passed as correct, all outstanding items carried forward to agenda items	ALL
<b>3.</b>	<b>Armistice day</b>	
3.a.	A note of thanks was proposed to The Club for opening and providing free refreshments on the day	ALL
3.b.	LJ reported that the metal work on the rear of the Memorial Stone may need repair/refurbishment. (see Calderdale College/Innovate) – defer to later in year	SC/RP
<b>4.</b>	<b>Funding Bids</b>	
4.a.	The treasurers reported that we had received a £500 grant from the Local Ward Forum	
4.b.	The sub-committee working on Safeguarding and equality statements were to complete for February meeting	JG/PC
4.c.	A Community Foundation for Calderdale General Grant is still available to try for once Safeguarding etc statements are ready	SC
<b>5.</b>	<b>Rebranding</b>	
5.a.	New gazebo had arrived, awaiting photos and testing	SC
5.b.	New website shown to committee, ready for launch before end January	KC/SC
5.c.	New logo to be launched to public domain by end week 3	SC/ROM
5.d.	Two new banner quotes received, and decision delayed (see item 7.a.)	SC
<b>6.</b>	<b>Committee Membership</b>	
6.a.	Deferred to later in year, SC to contact members unable to attend meetings regularly	SC

7.	<b>NSE 2022</b>	
7.a.	'route flyer' design approved; quotes required It was then suggested that we ask for quotes for all the NSE printing needs, to establish best price for everything. This included the new banners (see item 5.d.), village flyers, brochures, raffle tickets etc etc	SC
7.b.	PW stated that he had contacts who could supply quotes for 5.a., Sc to supply details	SC/PW
7.c.	<b>Outstanding items from previous minutes</b>  <i>Theme – it was decided to have no set Scarecrow theme as normal</i>  <i>Supported living involvement (Hall Lane, Northowram Green), are we losing the other half of the village where Yew Tree was – decide if we keep it or lose it.</i>  <i>Opening ceremony – PC to contact Lord Mayor</i>  <i>New signage shown and agreed, prices to be obtained for 'correx' board</i>  <i>New games – ongoing</i>	ALL  JG/LW  PC  ROM/RP  ROM
7.d.	WR28 Haworth Home Guard to be contacted re appearance at opening ceremony and afternoon display at the Rec	PW/SC
7.e.	The Action Plan was presented to each member. The following items were discussed for individuals to take up  <i>1. Insurance - costing</i>  <i>2. Raffle – 800 tickets to be produced, prizes to be left at The Club, Sc to ask SH re Shoulder</i>  <i>4. Face painter - booked</i>  <i>5. Dog show – SC to as SH re Shoulder</i>  <i>6. Dog agility – day corrected to Monday</i>  <i>7.b. Brochure – Business commitment forms handed out</i>  <i>7.d. Trail route (adult) – SC to contact AH/CH re questions</i>  <i>8.b. Scarecrow winning rosettes to be sourced LJ Pat and Steve Collier to be approached</i>  <i>10. Caravan – RP to look at various requirements (rota, supplies, signage)</i>  <i>11. Other items – electronic payment devices - Ice cream vans - Fire Brigade</i>	ALL  SA  SC/JG  AC  SC  LJ  ROM/MJV/SC /PC SC  LJ JG  RP  ROM SC PC

8. 8.a.	<b>AOB</b> One offer for sponsorship of event had been made, but only for £250. It was stated that if another business was to offer the same then part sponsorship for each would be acceptable	ROM
9. 9.a.	<b>Date of next meeting</b> <b>February 9<sup>th</sup></b>	All