

NORTHOWRAM SCARECROW EVENT COMMITTEE MEETING

Wednesday, April 20th, 2022, at The Club

Present: Steve Collingwood (SC), Andrea Collingwood (AC), Richard Priestley (RP), Molly J Varley (MJV), Careen Bowers (CB), Lynn Jagger (LJ), Peter Caffrey (PC), Robin Owen Morley (ROM) Janet Green (JG) Leanne Watson (LW), Steve Amos (SA),

Apologies: Emma Naylor (EN), Phil Ward (PW),

Item	Notes	Action
1.	Attendance See list above for those present and apologies.	All to note
2. 2.a.	previous Minutes noted and passed as correct, all outstanding items carried forward to agenda items	ALL
3. 3.a.	NSE 2022 Outstanding items from previous minutes <i>3 tables/2 gazebos for tombola need to look at transporting prior to and after. LW still trying to organise or if not to store at LWs house</i> <i>Insurance SA to purchase</i> <i>Signage requirements for caravan - 'insurance certificate copy'</i> Space at the Rec carpark required all weekend, signs/notices to be put up, and check to ensure football pitch available – SC top print and laminate Football on Sunday at 11am so perhaps try to cone off for Speights gin or ask to arrive early (ROM) also Overgate and Ice cream vans (SC). RP to provide cones Car park space for stage to be on grass facing Lydgate Sum-up machine arrived, new 4g phone (£34.99) ordered + £10.00 for a card with 5gig data) Club bingo/raffle draw machine is available for the Monday Straw – now available at Towngate Stores to go on Facebook Chairs for band to be supplied by Club Risk Assessments need updating – including Home Guard display on Rec to do Need marshalls at Rec 2.45 – 3.30 Caravan to move to car park on the Thursday – power on Thursday for Friday	LW/RP SA SA ROM/SC RP SC/JG SC SC SA RP RP/SA

<p>4.</p>	<p>AOB Staffing for tombola arranged, using club tombola barrel LW may look at selling sweets</p> <p>Floats to be finalised next Thursday. ROM using coinage from YAA £40 each for tombola/caravan/raffle ticket sellers</p> <p>23 scarecrows registered to date</p> <p>7 outstanding debts for adverts – invoices emailed again</p> <p>Opening ceremony – plan coming together, power for stage – JG to check Perhaps some clearance may be needed depending on situation</p> <p>RP – Yew Tree doing a scarecrow? Do they need straw etc</p> <p>RP - Rota for weekend version 6 – to check</p> <p>SA to send thru RA on Thursday and need 3 copies of insurance (laminated)</p> <p>PC - dustbins from RP and PC to put out and to arrange clean up prior. LW – needs a bin for tombola</p> <p>LJ – labels required for rosette centres</p> <p>MJV – cheque to be made for band £50</p> <p>ROM – has donation (2 x buckets/2 x tins) in new livery</p> <p>Home guard need payment for the explosives and perhaps a £50 donation – agreed</p>	<p>LW</p> <p>ROM/MJV</p> <p>SC</p> <p>SC</p> <p>SC</p> <p>LW</p> <p>RP</p> <p>SA</p> <p>PC/RP</p> <p>SC</p> <p></p> <p></p> <p>ALL</p>
<p>5.</p> <p>5.a.</p> <p>5.b.</p> <p>5.c.</p>	<p>Deferred Items</p> <p>LJ reported that the metal work on the rear of the Memorial Stone may need repair/refurbishment. (see Calderdale College/Innovate) – defer to later in year</p> <p>Committee Membership review</p> <p>The sub-committee agreed to prioritise the completion of the Equality statement after the 2022 Scarecrow Event.</p>	<p>RP/SC</p> <p>SC</p> <p>JG/PC</p>
<p>6.</p> <p>6.a.</p>	<p>Date of next meeting</p> <p>April 27th</p> <p>May 25th – post-mortem meeting</p>	<p>All</p>